

RESOLUTION 26-16

To Authorize the Execution of a Modification of
Contract No. 71-2025 for General Consultant Services

Summary

The purpose of this resolution is to authorize the Interim Executive Director to approve a contract modification to increase contract capacity for Contract No. 71-2025 with TJ Realty LLC for General Consultant Services for Capital Construction and Design/Development (CCD) in an additional amount not to exceed one hundred seventy-five thousand dollars (\$175,000.00), increasing the total contract amount from two hundred twenty-three thousand six hundred dollars (\$223,600.00) to three hundred ninety-eight thousand six hundred dollars (\$398,600.00), subject to the availability of funding.

RESOLUTION 26-16

TO AUTHORIZE THE EXECUTION OF A MODIFICATION OF CONTRACT NO. 71-2025 FOR GENERAL CONSULTANT SERVICES

WHEREAS, District of Columbia Housing Authority (“DCHA”) procured General Consultant Services for CCD through Request for Proposal (“RFP”) Solicitation No. 71-2025 issued on May 14, 2025, for general consultant services for CCD; and

WHEREAS, DCHA authorized the execution of a Notice of Intent to Award to TJ Realty LLC on July 29, 2025, and subsequently executed Contract No. 71-2025 effective August 19, 2025, in the original not-to-exceed amount of One Hundred Thirty-Five Thousand Six Hundred dollars (\$135,600.00); and

WHEREAS, DCHA executed Contract Modification No. 1 to increase the contract value by Eighty-Eight Thousand dollars (\$88,000.00) on February 06, 2026, to provide continued necessary services for CCD under the scope of the contract; and

WHEREAS, since execution, TJ Realty LLC continues to provide general consultant services for CCD in Department Operations, Evaluation and Review, Strategic Planning Assistance, New Program and Funding Initiatives, Asset Technical Management Model Development, MTW Planning, Reporting and Policy Development, Building Code and HUD Regulatory Compliance and Additional Support Areas as required; and

WHEREAS, DCHA seeks to increase contract capacity under Contract No. 71-2025 by an additional amount not to exceed one hundred seventy-five thousand dollars (\$175,000.00) to provide continued funding necessary to complete ongoing general consultant services for CCD, with slight change to the original contract scope and no requested time extension; and

WHEREAS, DCHA is requesting a funding increase for calendar year 2026 in the amount of \$272,000.00. This adjustment represents an increase from the original annual contract amount while ensuring the continued delivery of these critically needed services; and

WHEREAS, the Office of Administrative Services (“OAS”) performed a review of contractor responsibility requirements and determined that TJ Realty LLC remains qualified and capable of continuing to provide the required General Consultant Services for CCD in accordance with the terms and conditions of Contract No. 71-2025; and

WHEREAS, DCHA performed a review of the Federal System for Award Management (“SAM”) and the District’s Excluded Parties List on June 1, 2026, and has determined that TJ Realty LLC is eligible to continue performing services and does not appear on that list.

RESOLUTION 26-16

**TO AUTHORIZE THE EXECUTION
OF A MODIFICATION OF CONTRACT
NO. 71-2025 FOR GENERAL CONSULTANT SERVICES**

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the District of Columbia Housing Authority hereby authorizes the Interim Executive Director to approve a contract modification to increase contract capacity for Contract No. 71-2025 with TJ Realty LLC for General Consultant Services for CCD in an additional amount not to exceed amount not to exceed one hundred seventy-five thousand dollars (\$175,000.00), increasing the total contract amount from two hundred twenty-three thousand six hundred dollars (\$223,600.00) to three hundred ninety-eight thousand six hundred dollars (\$398,600.00), subject to the availability of funding.

ADOPTED, by the Board of Commissioners and signed in authentication of its passage the 10th day of June 2026.

ATTEST:

APPROVED:

Nicole Wickliffe
Interim Executive Director/Secretary

Raymond Skinner
Chairperson

APPROVED TO FORM AND LEGAL SUFFICIENCY:

Amy M. Glassman
Senior Vice President & General Counsel

CERTIFICATION OF FUNDS TO RESOLUTION 26-16

TO AUTHORIZE THE EXECUTION
OF A MODIFICATION OF CONTRACT
NO. 71-2025 FOR GENERAL CONSULTANT SERVICES

District of Columbia Housing Authority
Certification of Funds Available

Funding Request

Contract Modification to Contract No. 71-2025 with TJ Realty LLC for General Consultant Services for CCD in the projected aggregate amount of to Three Hundred Ninety-Eight Thousand Six Hundred Dollars (\$398,600.00), subject to the availability of funding., subject to the availability of funding.

FUNDING SOURCE

AMOUNT

Local City Funds

\$ 175,000.00

IF APPLICABLE-

AMOUNT OF PREVIOUS CONTRACT

\$ 223,600.00

AMOUNT EXPENDED

\$ 219,240.00

CERTIFICATION

DATE

Isra Elkhazeen
Interim Chief Financial Officer

06/03/2026