

RESOLUTION 26-09

TO AUTHORIZE THE INCREASE OF A COOPERATIVE AGREEMENT WITH NIX DEVELOPMENT COMPANY, LLC FOR RELOCATION PLANNING AND MOVE MANAGEMENT SERVICES

WHEREAS, District of Columbia Housing Authority (“DCHA”) contracted with Nix Development Company, LLC to establish Relocation Planning and Move Management Services for DCHA residents; and

WHEREAS, DCHA authorized the execution of Cooperative Agreement No. CA 43-2024 with Nix Development Company, LLC for Relocation Planning and Move Management Services on August 28, 2024 in the original amount of \$240,000.00 for three years or until the services have been completed, whichever occurs first beginning on the date provided in the Notice to Proceed. The parties may mutually extend the term of this Agreement for up to two (2) periods (“Option Period(s)”), provided, the parties do so in writing prior to the expiration of the original term of the then-current Option Period, subject to the availability of funds; and

WHEREAS, since execution, Nix Development Company, LLC has successfully delivered Relocation Planning and Move Management Services for residents at various DCHA properties, in a timely manner to aide in the relocation process improving living conditions for DCHA residents; and

WHEREAS, the implementation of the Relocation Planning and Move Management Services has produced a significant positive impact on the community by helping streamline the relocation process for DCHA residents. These services have made transitions more manageable for residents who might otherwise face a far more challenging relocation experience without this support; and

WHEREAS, DCHA seeks to continue the Relocation Planning and Move Management Services to maintain continued use of the services until completion of the process for DCHA residents; and

WHEREAS, DCHA is requesting a funding increase for calendar year 2026 in the amount of \$240,000.00. This adjustment represents an increase from the original annual contract amount while ensuring the continued delivery of these critically needed services; and

WHEREAS, DCHA performed a review of the contractor responsibility requirements and confirmed that Nix Development Company, LLC remains eligible to continue performing the required services; and

WHEREAS, DCHA performed a review of the Federal Systems Award Management and the District's Excluded Parties List on March 11, 2026, and has determined that Nix Development Company, LLC does not appear on that list.

DRAFT

RESOLUTION 26-09

TO AUTHORIZE THE EXECUTION OF
CONTRACTS FOR RELOCATION PLANNING
AND MOVE MANAGEMENT SERVICES

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of District of Columbia Housing Authority hereby authorizes the Executive Director to authorize the increase of Cooperative Agreement No. CA 43-2024 with Nix Development Company, LLC in the projected aggregate amount of four hundred eighty thousand dollars (\$480,000.00), subject to the availability of funding.

ADOPTED, by the Board of Commissioners and signed in authentication of its passage the 8th day of April 2026.

ATTEST:

APPROVED:

Keith L. Pettigrew
Executive Director/Secretary

Raymond Skinner
Chairperson

APPROVED TO FORM AND LEGAL SUFFICIENCY:

Amy M. Glassman
Senior Vice President & General Counsel

CERTIFICATION OF FUNDS TO RESOLUTION 26-09

TO AUTHORIZE THE EXECUTION OF
CONTRACTS FOR RELOCATION PLANNING
AND MOVE MANAGEMENT SERVICES

District of Columbia Housing Authority
Certification of Funds Available

Funding Request

Contract Modification to Nix Development Company, LLC to provide Relocation Planning and Move Management Services, through August 1, 2026, in the projected aggregate amount of Four Hundred Eighty Thousand Dollars (\$480,000.00), subject to the availability of funding.

Funding Source

Amount

\$ _____

IF APPLICABLE-

AMOUNT OF PREVIOUS CONTRACT

\$

AMOUNT EXPENDED

\$ _____

CERTIFICATION

DATE

Isra Elkhazeen

Director of Budgets and Financial Reporting
