



SCHOOL VERIFICATION FOR ADULTS 18+

Submit this form with your application or recertification to verify that you're a **full-time student**, and we may use this information to calculate your rent payment. **Only submit this form if you cannot easily get an enrollment letter as proof.**

ONE FORM PER STUDENT.

Each adult (18+) in your household who needs proof of full-time student status must complete a separate form.

If you submit an enrollment letter for the current or most recent school year, you do not need to complete this form.

WHO'S THE STUDENT?

Please print or type. Asterisks () mark required responses.*

Student's full name*

as on your social security card if you have one

Last four of student's SSN

I don't have one

School or training center name*

STUDENT'S SIGNATURE

By signing below, you are authorizing the school or training center above to release the information requested by DCHA.

Signature*

Date* month/day/year

STOP HERE, AND GIVE THIS FORM TO YOUR SCHOOL OR TRAINING CENTER.
*Your school or training center should complete, sign, and return the form to you. Once they do, **submit this form with your application.***

WHAT DO WE NEED FROM YOU?

DC Housing Authority needs to verify the student's enrollment. **The school official should be a school employee with access to enrollment records.**

SCHOOL OFFICIAL

Please complete, sign, and give this form back to the student.

School official's full name*

Job Title*

Cell Landline

Phone number – *if you have one*

Email address – *if you have one*

Is the student listed above enrolled full-time at your school or training center?*

Yes No

Anticipated completion date* month/day/year

SIGNATURE AND SEAL

By signing below, you are agreeing that the information herein is complete and correct to the best of your knowledge.

School seal:

School official's signature*

Date* month/day/year