

RESOLUTION 19-07

To Authorize the Execution of Contracts for Vacant Unit Repair/Make Ready Services

Summary

District of Columbia Housing Authority (“DCHA”) requires qualified firms to provide all necessary labor, materials, supplies, equipment and supervision to provide vacant unit repair/make ready services at various properties on an as-needed basis.

The purpose of this resolution is to authorize the Executive Director to enter into contracts for vacant unit repair/make ready services with Thirteen (13) firms for a period of two (2) years, in the aggregate amount of Three Million Four Hundred Twenty Thousand Dollars (\$3,390,000.00), subject to the availability of funding.

RESOLUTION 19-07

TO AUTHORIZE THE EXECUTION OF CONTRACTS FOR VACANT UNIT REPAIR/ MAKE READY SERVICES

WHEREAS, District of Columbia Housing Authority (“DCHA”) requires qualified firms to provide all necessary labor, materials, supplies, equipment and supervision to provide vacant unit repair/make ready services at various properties;

WHEREAS, on December 16, 2019, DCHA advertised a Request for Qualifications (“RFQ”) in *The Washington Post*, *Afro American*, *The Current Newspaper*, *The Washington Informer*, *Hill Rag*, *El Tiempo Latino* and *East of the River*. Copies were emailed to all District Government Certified Business Entity members and all District of Columbia Department of Housing and Community Development (“DHCD”) Section 3 vendors;

WHEREAS, on December 17, 2019, Solicitation No. 0003-2019 Vacant Unit Repair/Make Ready Services was issued to the Department of Small and Local Business Development, bidders interested in doing business with DCHA, posted to the DCHA Website and issued directly to Forty-two (42) firms;

WHEREAS, on January 8, 2019 DCHA hosted a site visit, and twenty-six (26) interested firms attended;

WHEREAS, by January 31, 2019, DCHA received twenty-six (26) proposals for evaluation;

WHEREAS, the solicitation stated that DCHA would make an award to the companies that were deemed technically qualified in accordance with the solicitation requirements for vacant unit repair/make ready services and in the best interest of DCHA;

WHEREAS, based on the proposal and the results of the evaluation process, DCHA determined that the following Thirteen (13) firms have met the technical requirements of the RFQ as a qualified firm capable of providing the required vacant unit repair/make ready services for DCHA at various properties; and

WHEREAS, DCHA performed a review of the Federal Systems Award Management and the District’s Excluded Parties List on March 8, 2019, and has determined that none of the firms appear on that list.

RESOLUTION 19-07

TO AUTHORIZE THE EXECUTION
OF CONTRACTS FOR VACANT UNIT
REPAIR/MAKE READY SERVICES

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of District of Columbia Housing Authority hereby authorizes the Executive Director to execute a contract with the following firms to provide Vacant Unit Repair/Make Ready Services, for a period of two (2) years, in the aggregate amount of Three Million Three Hundred Ninety Thousand Dollars (\$3,390,000.00), subject to the availability of funding.

Company Name	Final Score	Proposed Contract Amount
1) Montage, Inc.	149	\$350,000
2) H.E.P. Construction	144.5	\$350,000
3) Capital Construction Group, LLC	144	\$350,000
4) Vigil Contracting, Inc.	141.25	\$350,000
5) Broughton Construction Co.	135	\$350,000
6) Kovais Innovative Solutions, LLC	122.25	\$240,000
7) Madrid's Contracting, Inc.	121	\$140,000
8) Keystone Plus	118.75	\$140,000
9) J.L Terrell Construction, LLC	117.75	\$140,000
10) Spectrum Management, LLC	116.25	\$350,000
11) National Service Contractors Inc. (NSC)	113.75	\$350,000
12) Carson Coles Cleaning Company	113.25	\$140,000
13) Kadcon Corporation	112.75	\$140,000

ADOPTED, by the Board of Commissioners and signed in open session in authentication of this passage on this 13th day of March, 2019.

ATTEST:

APPROVED:

Tyrone Garrett
Executive Director/Secretary

Neil Albert
Chairman

APPROVED TO FORM AND LEGAL SUFFICIENCY:

Kenneth S. Slaughter
General Counsel

DRAFT

CERTIFICATION OF FUNDS TO RESOLUTION 19-07

TO AUTHORIZE THE EXECUTION
OF CONTRACTS FOR VACANT UNIT
REPAIR/MAKE READY SERVICES

District of Columbia Housing Authority
Certification of Funds Available

Funding Request

Contracts with Fourteen (13) firms for Vacant Unit Repair/Make Ready Services for a period of two (2) years, in the total aggregate amount of Three Million Three Hundred Ninety Thousand Dollars (\$3,390,000.00).

Funding Source	Amount
<u>Property Management Operations</u>	<u>\$3,390,000.00</u>
_____	_____
_____	_____

IF APPLICABLE-	AMOUNT OF PREVIOUS CONTRACT
	<u>N/A</u>
	AMOUNT EXPENDED THROUGH
	<u>N/A</u>

CERTIFICATION	DATE
_____	_____
Barbara Chen	
Director, Office of Financial Management	