

**DISTRICT OF COLUMBIA HOUSING AUTHORITY  
BOARD OF COMMISSIONERS**

FINAL

**MEETING MINUTES  
Committee on Operations**

Executive Director's Conference Room  
Monday, September 12, 2016

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Commissioner Ken Grossinger, Chairman  
Commissioner Jose Ortiz Gaud  
Commissioner Shelore Fisher  
Commissioner Aquarius Vann-Ghasri

**COMMITTEE  
COMMISSIONER  
MEMBERS PRESENT**

Commissioner Bill Slover  
Commissioner Kenneth Council

**OTHER  
COMMISSIONERS PRESENT**

Chairman Grossinger called the meeting to order on Monday, September 12, 2016 at approximately 12:08 pm.

**CALL TO ORDER**

An overview of resolution 16-21 was provided by the Operations department. It was explained that the resolution includes an approval of the purchase of property, automobile, and now includes coverage for flood insurance as required by HUD. There was a review performed last year to ensure that DCHA had the best coverage. There was a modest 5% increase in the new coverage and also with the addition of flood insurance that caused a premium increase. There was discussion regarding flood insurance and where DCHA properties are located that are considered to be in a flood zone. These areas include all of the DCHA SW properties.

**RESOLUTION(S):  
16-21 – TO APPROVE THE  
RENEWAL OF THE DCHA  
INSURANCE POLICY WITH  
THE HOUSING AUTHORITY  
INSURANCE GROUP**

The Committee agreed to forward the resolution to the full DCHA Board for consideration.

An overview of resolution 16-22 was presented by the Office of Administrative Services to execute a contract for appliances. This resolution is for appliance supply, delivery, and pick up at specific DCHA properties. After the usual solicitation process DCHA received one proposal from Sears Commercial. DCHA determined that Sears Commercial is responsive, responsible and a qualified bidder, and therefore recommends the award to Sears Commercial to the Board of Commissioners. There was discussion regarding warranties on the appliances and staff that tracks them. It was recommended that the Afro-American newspaper be used to advertise solicitations in addition to the usual outlets. There was also discussion regarding how

**16-22 - TO AUTHORIZE  
EXECUTION OF A CONTRACT  
APPLIANCES SERVICES**

appliances are disposed of.

The Committee agreed to forward the resolution to the full DCHA Board for consideration.

An overview of the resolution 16-23 was presented by the Housing Choice Voucher Program. It was explained that the purpose of the resolution is to adopt final regulations to allow the Executive Director to allocate up to 100 Federal-based tenant Housing Choice Vouchers for qualified applicants who become displaced due to condemnation of their unit by the District.

**16-23 - TO ADOPT FINAL  
REGULATIONS TO INCREASE  
ALLOCATION FOR  
CONDEMNATION VOUCHERS**

The Committee agreed to forward the resolution to the full DCHA Board for consideration.

A briefing was provided to the Committee on the permission to publish – triennial recertification regulations. The purpose of the proposed amendments is to allow elderly and disabled families to recertify every three years, rather than every two, and to standardize the terminology used to refer to the regulations.

**BRIEFING:  
PERMISSION TO PUBLISH  
REGULATIONS - TRIENNIAL  
RECERTIFICATION**

- Commissioner Slover recommended that a system is put in place that identifies participants who have not used a voucher. There was also discussion regarding the success rate in finding housing of those who received a voucher and the average lease up was 90 days after the receipt of the voucher. It was also requested to look at comparative data from other cities regarding how quickly families are able to locate housing with their voucher.
- Commissioner Vann-Ghasri acknowledged the lottery process used to select resident leaders for a conference. She also recommended that those who attend brief other residents on their experience once they return. She also discussed the police Chief transition.

**COMMISSIONERS' ISSUES**

The meeting was adjourned at approximately 1:12 pm.

**ANNOUNCEMENTS AND  
ADJOURNMENT**