

## RESOLUTION 18-10

### TO AUTHORIZE THE EXECUTION OF A CONTRACT FOR APPLICANT SCREENING SERVICES FOR ELIGIBILITY AND CONTINUED OCCUPANCY DIVISION

WHEREAS, District of Columbia Housing Authority (“DCHA”) requires annual Applicant Screening, Biennial and Triennial resident re-certification Services of adult DCHA residents;

WHEREAS, on May, 7, 2017, DCHA advertised a Request for Proposals (“RFP”) in *The Washington Post, Afro American, The Current Newspaper, The Washington Informer, Hill Rag, El Tiempo Latino* and *East of the River*. Copies were emailed to all District Government Certified Business Entity members and all District of Columbia Department of Housing and Community Development (“DHCD”) Section 3 vendors;

WHEREAS, on May 8, 2017, Solicitation No. 0026-2017 Applicant Screening Services was issued to the Department of Small and Local Business Development, bidders interested in doing business with DCHA, posted to the DCHA Website and issued directly to seven (7) firms;

WHEREAS, by June 8, 2017, DCHA received two (2) proposals for evaluation;

WHEREAS, the solicitation stated that DCHA would make an award to the company that was deemed technically qualified in accordance with the solicitation requirements for applicant screening services and in the best interest of DCHA;

WHEREAS, based on the proposal and the results of the evaluation process, DCHA determined that Yardi Systems, Inc. has met the technical requirements of the RFP as a qualified firm capable of providing the required Applicant Screening and Re-certification services for adult DCHA residents; and

WHEREAS, DCHA performed a review of the Federal Systems Award Management and the District’s Excluded Parties List on April 25, 2018, and has determined that Yardi Systems, Inc. does not appear on that list.

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NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of District of Columbia Housing Authority hereby authorizes the Executive Director to execute a contract with Yardi Systems, Inc. to provide Applicant Screening Services, for a period of five (5) years, in the aggregate amount of One Million Two Hundred Eighteen Thousand Three Hundred Eighteen Dollars (\$1,218,318.00; applicable annual amounts: 2018 - \$122,000.00; 2019 - \$274,079.00; 2020 - \$274,079.00; 2021 - 274,079.00; and 2022 - 274,081.000), subject to the availability of funding.

ADOPTED, by the Board of Commissioners and signed in open session in authentication of this passage on this 9<sup>th</sup> day of May 2018.

ATTEST:

APPROVED:

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Tyrone Garrett  
Executive Director/Secretary

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Neil Albert  
Chairman

APPROVED TO FORM AND LEGAL SUFFICIENCY:

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Kenneth S. Slaughter  
General Counsel