RESOLUTION 13 – 04

TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACT FOR PROFESSIONAL CONSULTANT SERVICES FOR THE DCHA JOB ORDER CONTRACTING (JOC) PROGRAM

WHEREAS, the District of Columbia Housing Authority ("DCHA") has a need to obtain Professional Consultant Services in connection with the maintenance of its Job Order Contracting ("JOC") Program; and

WHEREAS, on August 5, 2012, DCHA placed advertisements in *The Washington Post* and the *District Chronicles* newspapers; and

WHEREAS, on August 6, 2012, DCHA issued Solicitation No. 0002-2012 for Professional Consultant Services for the DCHA JOC program; and

WHEREAS, the solicitation stated that the award would be made to the respondent determined to be the most responsible and responsive to the requirements, and the award of a contract to whom is in the best interest of DCHA; and

WHEREAS, among other information, Solicitation No. 0002-2012 required respondents to submit detailed information concerning the respondents' experience and results complying with US Department of Housing and Urban Development *Section 3* goals, and an *Action Plan for Section 3 Commitment*; and

WHEREAS, based on an evaluation process, including evaluation of the respondent's *Action Plan for Section 3 Commitment,* DCHA's five-member (5-member) panel recommends awarding a contract to The Gordian Group, which was the only respondent to the solicitation; and

WHEREAS, DCHA conducted a survey of other potential applicants and determined that, notwithstanding the single response, there were no substantive flaws in the solicitation or in the evaluation process that might have discouraged additional proposals, and, accordingly, that it is prudent to proceed with The Gordian Group; and

WHEREAS, a review of the Federal List of Parties Excluded from the Procurement and Non-Procurement Program dated January 10, 2013, as published by

the U.S. General Services Administration, has been conducted and The Gordian Group does not appear on the list.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the District of Columbia Housing Authority authorizes the Executive Director, to execute a contract for Professional Consultant Services for the DCHA Job Order Contracting (JOC) Program, based on the following fee proposal which is The Gordian Group's Best and Final Offer (BAFO) dated January 9, 2013, with the following key terms:

DCHA License Fee – Two and five one- hundredths percent (2.05%) of the value of each Job Order issued to a JOC contractor through the JOC program. However, in no event shall the DCHA License Fee for a project exceed $50,000.00. In the event a change order or modification ("Change Order") is issued for a project, the DCHA License Fee shall be calculated base on the cumulative value of the Job Order and any Change Order(s) issued for the project.

Contractor License Fee – One percent (1.00%) of the value of each Job Order and any Change Order(s) issued by DCHA through the JOC program. The Contractor License Fee shall apply only to JOC construction contracts awarded by DCHA after January 31, 2013. JOC Construction contracts awarded refers only to those awarded through a new solicitation requesting proposals by DCHA after January 31, 2013. Thus, the Contractor License Fee is waived until that time.

The License Fees shall be payable by the JOC contractor when each Job Order is issued. The License Fees shall also apply to work ordered through the JOC program by DCHA's subsidiary, Construction Services Administration, LLC ("CSA").

RESOLUTION 13 – 04
To Authorize The Executive Director
To Enter Into A Contract For Professional
Consultant Services For The DCHA
Job Order Contracting (JOC) Program

The contract will have one (1) base year and up to four (4) one-year options, as deemed appropriate by DCHA.

ADOPTED, by the Board of Commissioners and signed in authentication of its passage this 13th day of March 2013.

ATTEST:

Adrianne Todman
Executive Director/Secretary

APPROVAL:

Pedro Alfonso
Chairman

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

Beverly Wilbourn
General Counsel

RESOLUTION 13- 04