

**DISTRICT OF COLUMBIA HOUSING AUTHORITY
BOARD OF COMMISSIONERS**

**DRAFT Meeting Minutes
Committee on Resident Services
Executive Director's Conference Room
Thursday, June 29, 2017
(Final minutes will be published once approved)**

Commissioner Aquarius Vann-Ghasri, Chairman
Commissioner Kenneth Council
Commissioner Shelore Fisher
Commissioner Nakeisha Neal Jones
Commissioner Frank Lancaster

**COMMITTEE
COMMISSIONER
MEMBERS
PRESENT**

Commissioner Bill Slover

**COMMITTEE
COMMISSIONERS
MEMBER ABSENT**

none

**OTHER
COMMISSIONERS
PRESENT**

Chairman Vann-Ghasri opened the meeting at 12:17 pm. She set the tone for the meeting by reading the profile of the Committee.

OPENING REMARKS

The minutes of the meeting of May 25, 2017 were presented. There was no discussion.

**MINUTES:
MAY 25, 2017**

Mr. Nathan Bovellev suggested that the discussion include the words washer/dryer instead of CSC. Commissioner Vann Ghasri wants to see trends of the workforce. Commissioner Lancaster requested an inventory of all properties that have laundry facilities and was advised that this information was circulated previously. It was stated that the Office of Resident Services with the Office of the General Counsel will follow up next week with Venable's response.

**BRIEFING/DISCUSSION
VENDING SERVICE
UPDATE**

Commissioner Vann Ghasri offered that CSC money is used to honor the graduates at Potomac Gardens. Ben Miller, Director of the Office of Audit and Compliance presented a draft policy which included an explanation of the use of CSC funds. The only limit is that activities must be auditable. He detailed minimal restriction; provided a step-by-step process for quarterly reviews. Commissioner Lancaster asked about the \$1000.00 threshold requiring approval. Commissioner Council noted that this is a good start on anything we're doing with funds. Some Resident Councils are independent. Who holds their money? Ben Miller noted that there are vending funds separate from Resident Participation funds (HUD funds with restrictions). . Nathan Bovellev suggested that a consolidated document containing guidance on "Uses of vending funds" would be helpful to the resident councils once its finalized

CSC USES

Ms. Sherrill Hampton's staff gave brief summaries on the Do Your B.E.S.T. Program such as the number of participants; the current grade point average that is used. There will be a twenty year anniversary celebration of the program. Commissioner Neal Jones asked if there was any feedback on the tutoring program for kids who did not reach the required grade point average. Commissioner Vann Ghasri asked about how many residents participate. She also asked for a report on Americorps at the next meeting. Commissioner Lancaster asked if we are helping resident to get back in the workplace. Commissioner Council noted that he would like to see more residents participating in the health fair in the second week in October. And suggested that we might consider performance measures for the navigators to assess their performance.

**OFFICE OF RESIDENT
SERVICES UPDATES**

None

**COMMISSIONERS'
ISSUES**

The meeting was adjourned at approximately 1:35 pm.

**ANNOUNCEMENTS
AND ADJOURNMENT**

DRAFT