

**DISTRICT OF COLUMBIA HOUSING AUTHORITY
BOARD OF COMMISSIONERS**

DRAFT MEETING MINUTES

Brown Bag Meeting

Ft. DuPont/Stoddert 155 Ridge Road SE

May 9, 2018

(Final Minutes will be published once approved)

Commissioner Bill Slover, Vice Chair

Commissioner Aquarius Vann-Ghasri

Commissioner Kenneth Council

Commissioner Frank Lancaster

Commissioner Franselene St. Jean

Commissioner Jose Ortiz Gaud

Commissioner Ken Grossinger

Commissioner Nakeisha Neal Jones

BOARD MEMBERS PRESENT

Commissioner Neil Albert, Chairman

BOARD MEMBERS ABSENT

Vice Chairman Slover called the meeting to order on Wednesday, May 9, 2018 at approximately 11:08 am.

CALL TO ORDER

The meeting minutes of April 11, 2018 were addressed and accepted.

**MEETING MINUTES:
BROWN BAG AND ANNUAL
MEETING APRIL 11, 2018**

Mandy Merchant, Principal and Karen Greiner, Engagement Director of Clifton Larson Allen LLC, presented the final audit for FY 2017 to the Board explaining the process in which the audit was conducted, who their subcontractor was and how they met their Section 3 requirement. There was discussion regarding the audit process and an explanation of the sampling used. Vice Chairman Slover stated that he would have liked more time to review the final report. There was also discussion regarding notes receivables and how it is reflected on the books and if there were changes as to how it was reflected before. There was an overview of the statement of net position as well as utility expenses, depreciation and general expenses. The single audit report was presented as well as the management letter comments. It was

**RESOLUTIONS:
18-07- TO ACCEPT FINAL AUDIT OF
DCHA FOR FISCAL YEAR 2017**

asked if the firm would make suggestions regarding the selection of a new financial institution for the Agency. It was suggested that that topic be discussed in the next Committee on Audit and Finance meeting.

Vice Chairman Slover recommended that the Board close this meeting to discuss the following topics, which includes discussion of the position to be taken in negotiating the price and other material terms of a contract, pursuant to D.C. Code § 2-575(b)(2): Resolution 18-06 - To Authorize Submission to HUD of a Development Proposal for the Allocation of Public Housing Operating Subsidy for 30 ACC Units in the City View Apartments Project, and Related Matters; Resolution 18-09 - To Authorize the Executive Director to Enter into a Contract for Background Screening Services for the Housing Choice Voucher Program (HCVP); Resolution 18-10 - To Authorize the Executive Director to Enter into a Contract for the Applicant Background Screening Services for the Eligibility and Continued Occupancy Department (ECOD); and Resolution 18-11 - To Approve Modifications of the General Legal Services Contracts as well as the briefing for 250 M Street. Closure was also requested for purposes of consultation with an attorney to obtain legal advice and to preserve the attorney-client privilege between an attorney and a public body, pursuant to D.C. Code § 2-575(b)(4)(A) for the Executive Director's report. A motion was made and the meeting was closed.

18-06 TO AUTHORIZE SUBMISSION TO HUD OF A DEVELOPMENT PROPOSAL FOR THE ALLOCATION OF PUBLIC HOUSING OPERATING SUBSIDY FOR 30 ACC UNITS IN THE CITY VIEW APARTMENTS PROJECT, AND RELATED MATTERS

18-09 TO AUTHORIZE THE EXECUTION OF A CONTRACT FOR SCREENING SERVICES FOR HOUSING CHOICE VOUCHER PROGRAM PARTICIPANTS

18-10 TO AUTHORIZE THE EXECUTION OF A CONTRACT FOR APPLICANT SCREENING SERVICES FOR ELIGIBILITY AND CONTINUED OCCUPANCY DIVISION

18-11 TO APPROVE MODIFICATIONS OF THE GENERAL LEGAL SERVICES CONTRACTS FOR RENO & CAVANAUGH, PLLC, BALLARD SPAHR, LLP, BEVERIDGE & DIAMOND, PC, AND K&L GATES LLC

BRIEFINGS:

250 M Street

EXECUTIVE DIRECTORS' UPDATE

The meeting was adjourned at 1:14pm

ADJOURNMENT