



# DISTRICT OF COLUMBIA HOUSING AUTHORITY

## Vacancy Announcement

### ANNOUNCEMENT PMO 18-36 (a)

(This announcement amends the Areas of Consideration, Closing Date.)

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| <b>Title: Utility Systems Repairer</b>                              | <b>Department: Office of Mechanical Operations</b> |
| <b>Grade: RW-4701-11</b>  | <b>Salary Range: \$54,388 pa - \$65,681 pa</b>     |
| <b>Opening Date: 09-12-2018</b>                                     | <b>Closing Date: Open Until Filled</b>             |
| <b>Area of Consideration: DCHA Employees and the General Public</b> |  |

#### Duties and Responsibilities:

- Maintains utility systems, i.e., boiler plants, air conditioning, water treatment, and associated electrical and natural gas systems, for all properties owned and operated by the District of Columbia Housing Authority.
- Performs preventive and scheduled maintenance on systems and equipment.
- Performs operational repairs such as greasing and oiling moving parts of machinery, adjusting packing glands, repacking valves and cleaning burners, tubes, burner tips, nozzles, air filters, grates and oil strainers, and replacing gauge glasses and other similar equipment; cleans air and water cooled condensers, heat exchangers, and cooling towers.
- Inspects all equipment and visually and physically checks meters, shafts, bearings, motors, belts, turbines and electric pumps, etc., to assure proper operation.
- Monitors, troubleshoots, and test the operation of various systems and associated equipment to ensure proper operation.
- Detects and locates defects to determine the type and extent of necessary repairs; replaces, repairs and/or adjusts components as required
- Tests units or systems upon completion of the repairs to ensure they are operating in accordance with established requirements.
- Performs chemical water, oil acidity and safety equipment tests utilizing pressure gauges and voltmeters to perform a variety of measurements; sensor and major equipment testing accomplished by manual and automatic means.
- Performs other related duties as assigned.

#### Qualification Requirements:

High School diploma or GED and at least four (4) years trade experience in the area of utility systems repair and operation; or any qualifying combination of education and/or experience which meet the minimum qualifications requirement. **\*Incumbent must possess a current EPA Approved Universal Refrigerant Certification as required by 40 CFR Part 82, Subpart F, or be able to obtain certification within one year of the date of appointment to this position.**

#### Quality Ranking Factors:

The following ranking factors will be used in the evaluation process. All applicants must respond to each ranking factor by providing a narrative statement addressing the factors listed below. Please describe specific incidents of sustained achievements from your experience that show evidence of the level at which you are applying. You may refer to any experience, education, training, etc. that includes the degree to which you possess the job related knowledge, skills and ability described in the ranking factors.

(Over)

*Note: Failure to respond to all ranking factors will eliminate you from consideration.*

**Ranking Factor #1:** Knowledge of policies, procedures, goals, objectives, operational entities, requirements and activities as they apply to the assigned area of responsibility in the DCHA.

**Ranking Factor #2:** Ability to perform independently.

**Ranking Factor #3:** Knowledge of utility systems (heating/boiler plan equipment, air-conditioning equipment, ventilation systems, forced air furnaces, and electrical supply equipment).

**Ranking Factor #4:** Ability to perform estimates for repairs and replacement of utility systems, including labor, material, and subcontractor costs.

**Other Significant Factors:**

- This position **is** designated as Essential
- Applicants may be subject to criminal background, past employment and personal history investigations.
- This position **is** in the collective bargaining unit represented by AFGE 2725.
- Applicants who require accommodation or have questions in the application process should contact the Human Resources Department at (202) 535-1618.

The District of Columbia Housing Authority (DCHA) conducts pre-employment screening on specified positions, which may include but is not limited to a criminal background check, drug and alcohol testing, verification of academic credentials, licenses, and certifications, and/or verification of work history.

This position has been designated by the department to require a drug and alcohol screening and background check. Finalist(s) for this position will be subject to drug and alcohol testing and will be required to consent to a pre-employment background check as a condition of employment.

**For consideration please submit your application to:  
Human Resources Department  
1133 North Capitol Street N.E., Room 222  
Washington D.C. 20002  
Fax # (202) 535-1375**

**DCHA IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER**