

RESOLUTION 14-14

TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACT FOR ELEVATOR PREVENTIVE MAINTENANCE AND REPAIR SERVICES

WHEREAS, the District of Columbia Housing Authority has a need to obtain a qualified firm to perform Elevator Preventive Maintenance and Repair Services authority-wide; and

WHEREAS, on December 23, 2013, DCHA advertised a Request for Proposal (RFP) in the Washington Post newspaper, DC Chronicles, Washington Informer, East of the River, and posted the RFP on the DCHA web-site; and

WHEREAS, on December 23, 2013, Solicitation No. 0016-2014 for Elevator Preventive Maintenance and Repair Services was issued to the listserve members of the Department of Small and Local Business Development and issued directly to twenty-one (21) potential vendors; and

WHEREAS, DCHA received three (3) proposals in response to the solicitation; and

WHEREAS, based on the evaluation criteria, it was determined that Collins Elevator Service, Inc. was the most responsive and responsible firm to provide the services as required;

WHEREAS, Collins Elevator Service, Inc. agreed to hire one (1) DCHA resident as an elevator helper to assist a technician on a daily basis, which will provide an opportunity for training in the elevator trade;

WHEREAS, a review of the System of Award Management, dated February 28, 2014, as published by the U.S. General Services Administration, has been conducted and the Respondent does not appear on the list;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the District of Columbia Housing Authority authorizes the Executive Director, to enter into a contract with Collins Elevator Maintenance Service, Inc. for Elevator Preventive Maintenance and Repair Services for a three (3) year term and in the amount of \$814,000, subject to availability of fiscal funding.

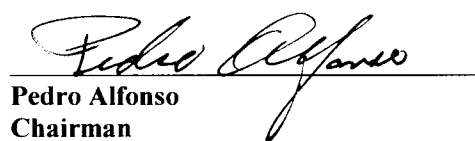
ADOPTED, by the Board of Commissioners and signed in authentication of its passage the 9th day of April 2014.

ATTEST:



Adrienne Todman
Executive Director/Secretary

APPROVAL:



Pedro Alfonso
Chairman

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:



Kenneth S. Slaughter
Interim General Counsel

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