

RESOLUTION 19-02

To Authorize the Execution of Legal Services Contracts

Summary

District of Columbia Housing Authority (“DCHA”) requires qualified firms to provide legal services and advice as issues arise in connection with its operations.

The purpose of this resolution is to authorize the Executive Director to enter into contracts for legal services with Contract with Reno & Cavanaugh, PLLC, Ballard Spahr, LLP, Saul Ewing, Butler Snow, Hawkins Delafield & Wood, LLP, Venable and K&L Gates LLC for legal services for a period of two (2) years, in the total aggregate amount of Six Million Six Hundred Thousand Dollars (\$6,600,000.00), subject to the availability of funding.

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TO AUTHORIZE THE EXECUTION OF LEGAL SERVICES CONTRACTS

WHEREAS, District of Columbia Housing Authority (“DCHA”) has a need to obtain legal services authority-wide;

WHEREAS, on September 30, 2018, DCHA advertised a Request for Proposals (“RFP”) in *The Washington Post*, *Afro American*, *The Current Newspaper*, *The Washington Informer*, *Hill Rag*, *El Tiempo Latino* and *East of the River*. Copies were emailed to all District Government Certified Business Entity members and all District of Columbia Department of Housing and Community Development (“DHCD”) Section 3 vendors;

WHEREAS, on October 1, 2018, Solicitation No. 0041-2018 General Legal Services was issued to the list serve members of the Department of Small and Local Business Development, District Housing and Community Development (DHCD) Section 3 vendors. The solicitation was issued to all bidders interested in doing business with DCHA and issued directly to five (5) law firms;

WHEREAS, by November 14, 2018, DCHA received nine (9) proposals for evaluation;

WHEREAS, the Solicitation stated that award will be made to multiple Respondents with proposals determined to be qualified in accordance with the Solicitation requirements for several types of legal services and in the best interest of DCHA;

WHEREAS, based on the evaluation criteria, it was determined that seven (7) were qualified for contract recommendation for contracts with a value of over \$250,000;

WHEREAS, a review of the System Award Management dated February 5, 2019, as published by the U.S. General Services Administration has been conducted and the Respondents do not appear on the list;

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TO AUTHORIZE THE EXECUTION
OF LEGAL SERVICES CONTRACTS

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of District of Columbia Housing Authority hereby authorizes the Executive Director to execute contracts for General Legal Services with seven (7) firms for a period of two (2) years in the aggregate amount of Six Million Six Hundred Thousand Dollars (\$6,600,000.00), per the schedule below, subject to the availability of funding.

Company Name	Contract Amount
Reno & Cavanaugh, PLLC	\$1,700,000
Ballard Spahr, LLP	\$1,500,000
Saul Ewing	\$700,000
Butler Snow	\$300,000
Hawkins Delafield & Wood, LLP	\$500,000
Venable	\$1,500,000
K&L Gates LLC	\$400,000

ADOPTED, by the Board of Commissioners and signed in open session in authentication of this passage on this 13th day of February 2019.

ATTEST:

APPROVED:

Tyrone Garrett
Executive Director/Secretary

Neil Albert
Chairman

APPROVED TO FORM AND LEGAL SUFFICIENCY:

Kenneth S. Slaughter
General Counsel

CERTIFICATION OF FUNDS TO RESOLUTION 19-02

TO AUTHORIZE THE EXECUTION
OF LEGAL SERVICES CONTRACTS

District of Columbia Housing Authority
Certification of Funds Available

Funding Request

Contracts with Reno & Cavanaugh, PLLC, Ballard Spahr, LLP, Saul Ewing, Butler Snow, Hawkins Delafield & Wood, LLP, Venable and K&L Gates LLC for legal services for a period of two (2) years, in the total aggregate amount of Six Million Six Hundred Thousand Dollars (\$6,600,000.00)

Funding Source

Amount

Operating (Account #)

\$ _____

Capital (Account #)

\$ _____

IF APPLICABLE-

AMOUNT OF PREVIOUS CONTRACT

\$ _____

AMOUNT EXPENDED THROUGH (date)

\$ _____

CERTIFICATION

DATE

Barbara Chen
Director, Office of Financial Management
