

## **RESOLUTION 18-39**

### **TO AUTHORIZE THE EXECUTION OF A CONTRACT FOR ROOFING CONSULTING SERVICES**

WHEREAS, District of Columbia Housing Authority ("DCHA") requires roofing consulting services for the inspection of new construction & existing roofs, data base generation to include design/data input and the usual disciplines required for the design & inspections of roofs at various properties on an as-needed basis;

WHEREAS, on September 3, 2018, DCHA advertised a Request for Proposals ("RFP") in *The Washington Post*, *Afro American*, *The Current Newspaper*, *The Washington Informer*, *Hill Rag*, *El Tiempo Latino* and *East of the River*. Copies were emailed to all District Government Certified Business Entity members and all District of Columbia Department of Housing and Community Development ("DHCD") Section 3 vendors;

WHEREAS, on September 4, 2018, Solicitation No. 0037-2018 Roofing Consulting Services was issued to the Department of Small and Local Business Development, bidders interested in doing business with DCHA, posted to the DCHA Website and issued directly to five (5) firms;

WHEREAS, by October 4, 2018, DCHA received two (2) proposals for evaluation;

WHEREAS, the solicitation stated that DCHA would make an award to the company that was deemed technically qualified in accordance with the solicitation requirements for roofing consulting services and in the best interest of DCHA;

WHEREAS, based on the proposal and the results of the evaluation process, DCHA determined that Roofing Resources, Inc. has met the technical requirements of the RFP as a qualified firm capable of providing the required roofing consulting services for DCHA; and

WHEREAS, DCHA performed a review of the Federal Systems Award Management and the District's Excluded Parties List on November 1, 2018, and has determined that Roofing Resources, Inc. does not appear on that list.


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NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of District of Columbia Housing Authority hereby authorizes the Executive Director to execute a contract with Roofing Resources, Inc. to provide Roofing Consulting Services, for a period of five (5) years, in the aggregate amount of Three Hundred Seventy-Five Thousand Dollars (\$375,000.00), subject to the availability of funding.

ADOPTED, by the Board of Commissioners and signed in open session in authentication of this passage on this 12<sup>th</sup> day of December 2018.

ATTEST:



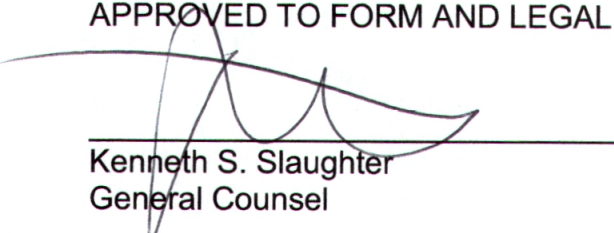
Tyrone Garrett  
Executive Director/Secretary

APPROVED:



Neil Albert  
Chairman

APPROVED TO FORM AND LEGAL SUFFICIENCY:



Kenneth S. Slaughter  
General Counsel

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## Funding Request

### Funding Source

Amount

## Capital Programs

**\$375,000.00**

**IF APPLICABLE-**

**AMOUNT OF PREVIOUS CONTRACT**

\$ N/A

AMOUNT EXPENDED THROUGH

\$

## CERTIFICATION

DATE \_\_\_\_\_

## Barbara Chen

**Chief Financial Officer**

12/6/18