

RESOLUTION 18-09

TO AUTHORIZE THE EXECUTION OF A CONTRACT FOR SCREENING SERVICES FOR HOUSING CHOICE VOUCHER PROGRAM PARTICIPANTS

WHEREAS, District of Columbia Housing Authority (“DCHA”) requires annual Screening to comply with local and federal requirements for biennial or triennial resident re-certification of HCVP Participant adult household family members;

WHEREAS, on May, 7, 2017, DCHA advertised a Request for Proposals (“RFP”) in *The Washington Post*, *Afro American*, *The Current Newspaper*, *The Washington Informer*, *Hill Rag*, *El Tiempo Latino* and *East of the River*. Copies were emailed to all District Government Certified Business Entity members and all District of Columbia Department of Housing and Community Development (“DHCD”) Section 3 vendors;

WHEREAS, on May 8, 2017, Solicitation No. 0026-2017 Applicant Screening Services was issued to the Department of Small and Local Business Development, bidders interested in doing business with DCHA, posted to the DCHA Website and issued directly to seven (7) firms;

WHEREAS, by June 8, 2017, DCHA received two (2) proposals for evaluation;

WHEREAS, the solicitation stated that DCHA would make an award to the company that was deemed technically qualified in accordance with the solicitation requirements for applicant screening services and in the best interest of DCHA;

WHEREAS, based on the proposal and the results of the evaluation process, DCHA determined that Yardi Systems, Inc. has met the technical requirements of the RFP as a qualified firm capable of providing the required Applicant Screening and Re-certification services for adult DCHA residents; and

WHEREAS, DCHA performed a review of the Federal Systems Award Management and the District’s Excluded Parties List on April 25, 2018, and has determined that Yardi Systems, Inc. does not appear on that list.

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NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of District of Columbia Housing Authority hereby authorizes the Executive Director to execute a contract with Yardi Systems, Inc. to provide Screening Services, for a period of two (2) years, in the aggregate amount of One Million One Hundred Sixty Thousand Five Hundred Sixty Eight Dollars (\$1,160,568.00); applicable annual amounts: 2018 - \$194,428.00; 2019 - \$580,284.00; 2020 - \$386,856.00, subject to the availability of funding.

ADOPTED, by the Board of Commissioners and signed in open session in authentication of this passage on this 9th day of May 2018.

ATTEST:

APPROVED:

Tyrone Garrett
Executive Director/Secretary

Neil Albert
Chairman

APPROVED TO FORM AND LEGAL SUFFICIENCY:

Kenneth S. Slaughter
General Counsel