

RESOLUTION 19-23

To Authorize the Execution of a Contract for Payroll and Human Resources Software System

Summary

District of Columbia Housing Authority (“DCHA”) requires a qualified company to provide all necessary labor, materials, supplies, equipment, training, support and services necessary to maintain a comprehensive uninterrupted Payroll and Human Resources Management Software System.

The purpose of this resolution is to authorize the Executive Director to execute a contract modification for a period of five (5) years, in the aggregate amount of One Hundred Fifty Thousand Dollars (\$150,000.00), subject to the availability of funding; annually thereafter in the amount of Thirty Thousand Dollars (\$30,000.00), without additional resolution to reflect Board Approval.

RESOLUTION 19-23

TO AUTHORIZE THE EXECUTION OF A CONTRACT MODIFICATION FOR THE PAYROLL AND HUMAN RESOURCES MANAGEMENT SYSTEM

WHEREAS, District of Columbia Housing Authority (“DCHA”) requires a comprehensive Payroll and Human Resources Management System;

WHEREAS, On February 12, 2014, the Board of Commissioners adopted Resolution No. 14-04 approving a contract for a Payroll and Human Resources Management System and Implementation with Kronos Incorporated;

WHEREAS, DCHA entered into a contract with Kronos Incorporated on August 19, 2014 to provide a comprehensive Payroll and Human Resources Management Software System that included the software, data conversion, installation and testing, implementation and end-user training, product customization and ongoing technical support;

WHEREAS, DCHA added Workforce Talent Acquisition (WTA) and Online Self Service Benefits to meet agency requirements;

WHEREAS, DCHA requires the Kronos Payroll and Human Resources Management Software System to continue to manage its Human Capital resources;

WHEREAS, DCHA fully intends to continue to use Kronos as its Payroll and Human Resources Management System until the agency requires a new payroll and human resources management system;

WHEREAS, Kronos will require annual cloud hosting and maintenance service fees for the duration of the services with DCHA;

RESOLUTION 19-23

TO AUTHORIZE THE EXECUTION
OF A CONTRACT MODIFICATION
FOR THE PAYROLL AND HUMAN
RESOURCES MANAGEMENT
SOFTWARE SYSTEM

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of District of Columbia Housing Authority hereby authorizes the Executive Director to execute a contract modification with Kronos, Incorporated to continue to provide the comprehensive Payroll and Human Resources Management Software System, for a period of five (5) years, in the aggregate amount of One Hundred Fifty Thousand Dollars (\$150,000.00, applicable in annual amounts: Year 1 - \$30,000.00; Year 2 - \$30,000.00; Year 3 - \$30,000.00; Year 4 - \$30,000.00; and Year 5 - \$30,000.00), subject to the availability of funding; annually thereafter in an amount of Thirty Thousand Dollars (\$30,000.00), subject to the availability of funding for the Payroll and Human Resource Management System support, and as authorized by this resolution.

ADOPTED, by the Board of Commissioners and signed in open session in authentication of this passage on this 10th day of July 2019.

ATTEST:

APPROVED:

Tyrone Garrett
Executive Director/Secretary

Neil Albert
Chairman

APPROVED TO FORM AND LEGAL SUFFICIENCY:

Kenneth S. Slaughter
General Counsel

CERTIFICATION OF FUNDS TO RESOLUTION 19-23

TO AUTHORIZE THE EXECUTION
OF A CONTRACT MODIFICATION
FOR THE PAYROLL AND HUMAN
RESOURCES MANAGEMENT
SOFTWARE SYSTEM

District of Columbia Housing Authority
Certification of Funds Available

Funding Request

Contract with Kronos, Incorporated for the Payroll and Human Resources Management Software System for a period of five (5) years, in the total aggregate amount of One Hundred Twenty-Five Thousand Dollars (\$150,000.00, applicable in annual amounts: Year 1 - \$30,000.00; Year 2 - \$30,000.00; Year 3 - \$30,000.00; Year 4 - \$30,000.00; and Year 5 - \$30,000.00); annually thereafter in the amount of Thirty Thousand Dollars (\$30,000.00), without additional resolution to reflect Board Approval.

Funding Source	Amount
<u>Operating (Account #)</u>	\$ _____
<u>Capital (Account #)</u>	\$ _____
_____	_____

IF APPLICABLE-	AMOUNT OF PREVIOUS CONTRACT
	<u>\$ 425,220.75</u>
	AMOUNT EXPENDED THROUGH <u>_03/20/19_</u>
	<u>\$ 1,076,576.54</u>

CERTIFICATION

DATE

Barbara Chen
Director of Finance
