

# RESOLUTION 18-37

## To Authorize the Execution of a Contract for Capper Carrollsburg Master Planner

### Summary

District of Columbia Housing Authority (“DCHA”) requires a qualified firm to provide all necessary labor, materials, supplies, equipment and supervision to evaluate the remaining, undeveloped Capper Carrollsburg parcels including squares 739, 768, 882 and provide the full range of Master Planning services required for the Capper Carrollsburg redevelopment.

The purpose of this resolution is to authorize the Executive Director to enter into a contract for Capper Carrollsburg Master Planning Services with MOYA Design Partners, for a period of one (1) year, in the aggregate amount of Three Hundred Five Thousand Eight Hundred Eighty-Three Dollars (\$305,883.00), subject to the availability of funding.

## RESOLUTION 18-37

### TO AUTHORIZE THE EXECUTION OF A CONTRACT FOR CAPPER CARROLLSBURG MASTER PLANNER

WHEREAS, District of Columbia Housing Authority (“DCHA”) requires Master Planning Services to evaluate the remaining, undeveloped Capper Carrollsburg parcels including squares 739, 768, 882 and provide for the Capper Carrollsburg redevelopment;

WHEREAS, on July 29, 2018, DCHA advertised a Request for Proposals (“RFP”) in *The Washington Post*, *Afro American*, *The Current Newspaper*, *The Washington Informer*, *Hill Rag*, *El Tiempo Latino* and *East of the River*. Copies were emailed to all District Government Certified Business Entity members and all District of Columbia Department of Housing and Community Development (“DHCD”) Section 3 vendors;

WHEREAS, on July 30, 2018, Solicitation No. 0031-2018 Capper Carrollsburg Master Planner was issued to the Department of Small and Local Business Development, bidders interested in doing business with DCHA, posted to the DCHA Website and issued directly to six (6) firms;

WHEREAS, on August 22, 2018 DCHA hosted a Pre-Proposal Conference, and six (6) interested firms attended;

WHEREAS, by September 17, 2018, DCHA received three (3) proposals for evaluation;

WHEREAS, the solicitation stated that DCHA would make an award to the company that was deemed technically qualified in accordance with the solicitation requirements for Capper Carrollsburg Master Planner and in the best interest of DCHA;

WHEREAS, based on the proposal, results of the evaluation process, and Best and Final Offers, DCHA determined that MOYA Design Partners, LLC has met the technical requirements of the RFP as a qualified firm capable of providing the required Master Planning Services for the Redevelopment of Capper Carrollsburg; and

WHEREAS, DCHA performed a review of the Federal Systems Award Management and the District’s Excluded Parties List on October 10, 2018, and has determined that MOYA Design Partners, LLC does not appear on that list.

RESOLUTION 18-37

TO AUTHORIZE THE EXECUTION  
OF A CONTRACT FOR CAPPER  
CARROLLSBURG MASTER PLANNER

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of District of Columbia Housing Authority hereby authorizes the Executive Director to execute a contract with MOYA Design Partners, LLC to provide Capper Carrollsborg Master Planning Services, for a period of one (1) year, in the aggregate amount of Three Hundred Five Thousand Eight Hundred Eighty-Three Dollars (\$305,883.00), subject to the availability of funding.

ADOPTED, by the Board of Commissioners and signed in open session in authentication of this passage on this 12<sup>th</sup> day of December 2018.

ATTEST:

APPROVED:

\_\_\_\_\_  
Tyrone Garrett  
Executive Director/Secretary

\_\_\_\_\_  
Neil Albert  
Chairman

APPROVED TO FORM AND LEGAL SUFFICIENCY:

\_\_\_\_\_  
Kenneth S. Slaughter  
General Counsel

CERTIFICATION OF FUNDS TO RESOLUTION 18-37

TO AUTHORIZE THE EXECUTION  
OF A CONTRACT FOR CAPPER  
CARROLLSBURG MASTER PLANNER

District of Columbia Housing Authority  
Certification of Funds Available

Funding Request

Contract with MOYA Design Partners for Capper Carrollsburg Master Planning Services for a period of one (1) year, in the total aggregate amount of Three Hundred Five Thousand Eight Hundred Eighty-Three Dollars (\$305,883.00).

| Funding Source            | Amount              |
|---------------------------|---------------------|
| <u>Capital Programs /</u> | <u>\$305,883.00</u> |
| <u>Development Fees</u>   | <u>\$</u>           |
| <u>_____</u>              | <u>_____</u>        |

IF APPLICABLE-

AMOUNT OF PREVIOUS CONTRACT

\$ N/A

AMOUNT EXPENDED THROUGH \_\_\_\_\_ (date)

\$

CERTIFICATION

DATE



Barbara Chen  
Director of Finance

12/3/2018