

## RESOLUTION 14-15

### TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACT FOR PREVENTIVE MAINTENANCE AND REPAIR SERVICES FOR HVAC AND WATER TREATMENT

**WHEREAS**, the District of Columbia Housing Authority (DCHA) has a need to obtain a qualified firm to perform preventive maintenance and repair services for HVAC/Water treatment; and

**WHEREAS**, on December 22, 2013, DCHA adverted a Request for Proposal (RFP) in the Washington Post, District Chronicles, Washington Informer, East of the River, and posted on the DCHA website; and

**WHEREAS**, on December 23, 2013, Solicitation No. 0015-2014 Preventive Maintenance and Repair Services for HVAC/Water Treatment was issued to the listserve members of the District of Columbia's Department of Small and Local Business Development and issued directly to ten (10) potential vendors; and

**WHEREAS**, on January 30, 2014, DCHA received three (3) proposals in response to the solicitation; and

**WHEREAS**, the solicitation stated that award will be made to the Respondent with the proposal determined to be the most responsive and responsible to the requirements and in the best interest of DCHA; and

**WHEREAS**, based on the evaluation criteria, it was determined that Adrian L. Merton, Inc. was the most responsive and responsible firm to provide the services required; and

**WHEREAS**, Merton made a Section 3 commitment to: 1) hire four (4) permanent positions; 2) provide funding for training to Section 3 program participants; and 3) offer pro bono services to resident controlled companies or residents desiring to start a company; and

**WHEREAS**, a review of the System Award Management dated April 23, 2014, as published by the U.S. General Services Administration has been conducted and the Respondent does not appear on the list.

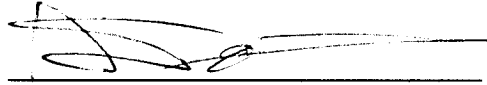
**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the District of Columbia Housing Authority hereby approves a fixed price contract for a three (3) year term, in the amount of \$3,759,000, subject to the availability of funds.

**Resolution 14-15:**

**To Authorize the Executive Director to Enter Into a Contract for Preventive Maintenance and Repair Services For HVAC and Water Treatment**

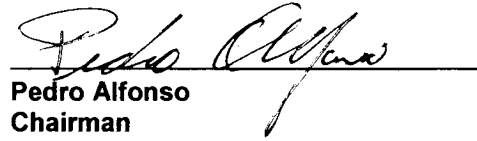
**ADOPTED** by the DCHA Board of Commissioners and signed in authentication of its passage the 14<sup>th</sup> day of May 2014.

**ATTEST:**



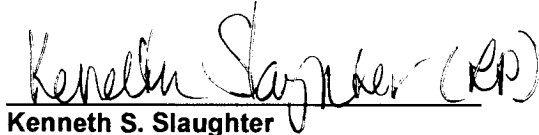
**Adrienne Todman**  
**Executive Director/Secretary**

**APPROVED:**



**Pedro Alfonso**  
**Chairman**

**APPROVED AS TO FORM AND LEGAL SUFFICIENCY:**



**Kenneth S. Slaughter**  
**Interim General Counsel**

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