



District of Columbia Housing Authority

1133 North Capitol Street, NE Washington, DC 20002-7599
202-535-1000

Tyrone Garrett, Executive Director

ADDENDUM

ADDENDUM NO. 1

ISSUE: September 21, 2018

REQUEST FOR PROPOSAL (RFP) SOLICITATION NO.: 0037-2018 ROOFING CONSULTING SERVICES

All Respondents shall acknowledge receipt of this addendum, sign below and return it with your proposal. **Failure to acknowledge receipt of this addendum may be cause for rejection of your proposal.** Respondents are informed that the above named solicitation is modified as follows:

- I. District of Columbia Housing Authority (DCHA) hereby issues Addendum No. 1 to **REVISE** the solicitation as referenced in "**Attachment A**".
- II. The District of Columbia Housing Authority submits its responses to all questions received related to the subject solicitation. Please reference "**Attachment B**".

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED
End of Addendum No. 1

Cheryl Moore
Contracting Officer

**Roofing Consulting Services
DCHA RFP #0037-2018**

REPLACE THE FOLLOWING SECTIONS AS REFERENCED below

I. SECTION G – EXHIBITS, APPENDICES & ATTACHMENTS; page 29

G.1 EXHIBITS

[Exhibit I](#) Price Proposal

**Roofing Consulting Services
DCHA RFP #0037-2018**

Inquiries/Questions and Responses

QUESTION 1: In regards to the requested Database system, can we use a 3rd party web based software for the Database? And if so do you have a preference? The 3rd party web based software would require purchase so demonstration of the software's functionality would be difficult before award of the contract. Once the contract is over, will you want us to transfer software license of the database system to the DC Housing Authority?

DCHA RESPONSE: A 3rd party web based software if adequate to the scope of work would be acceptable. A demonstration of the software maybe provided by hardcopy or an online demonstration through provided safe and secure web address will be accepted. Transfer of software license to DCHA will be acceptable.

QUESTION 2: Since the RFP is for A/E services that will lead to construction, should we adhere to 10% or 3% for Section 3 business participation.

DCHA RESPONSE: This RFP is for Roofing Consulting Services; Respondents should adhere to Section 3 requirements based upon consultant services @3%.