



District of Columbia Housing Authority

1133 North Capitol Street, NE Washington, DC 20002-7599

202-535-1000

Tyrone Garrett, Executive Director

ADDENDUM

ADDENDUM NO. 1

ISSUE: September 5, 2018

REQUEST FOR PROPOSAL (RFP)

SOLICITATION NO.: E18-32 Emergency Trash Collection and Disposal Services at Various DCHA Properties

All Respondents shall acknowledge receipt of this addendum, sign below and return it with your proposal. **Failure to acknowledge receipt of this addendum may be cause for rejection of your proposal.** Respondents are informed that the above named solicitation is modified as follows:

The District of Columbia Housing Authority submits its **RESPONSES** to all **QUESTIONS** received related to the subject solicitation as referenced Attachment A.

DCHA hereby extend the solicitation close date from Friday, September 7, 2018 by 11:00 a.m. to a new close date of Friday, September 14, 2018 by 11:00 a.m.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED

End of Addendum No. 1

Cheryl Moore
Contracting Officer

QUESTION 1: I would like to schedule a site visit for the properties listed in the E18-32 RFP?

ANSWER 1: DCHA will not be conducting site visits to the five (5) sites listed in RFP E18-32, but you are encouraged to go look at the property on your own. Please see [Exhibit 1A](#)

QUESTION 2: Why is the RFP considered an emergency contract?

ANSWER 2: DCHA is currently under contract with the Department of General Services (DGS).

These properties were cited for rodent infestation and missed pick-ups

QUESTION 3: How can I obtain a copy of the contractor proposal prior to this RFP?

ANSWER 3: You will have to submit a FOIA request to the District Government.

QUESTION 4: Are there any classes that you can recommend for DC Government contracting?

ANSWER 4: No, not at this time.

QUESTION 5: Section E.3.2 appears to set CBE criteria which are significantly different from those established by the District of Columbia Department of Small, Local, and Disadvantaged Business, what is the authority for this deviation?

ANSWER 5: DCHA is an independent Authority of the District of Columbia.

QUESTION 6: Section E.3.2 defines “Local” as “within the Metropolitan Business Area”, what are the Zip codes which constitute this definition?

ANSWER 6: DCHA defines “Local” as District of Columbia, Maryland, Virginia and Baltimore

QUESTION 7: Section E.3.2. defines “Minority” as “51% ownership”, what constitutes a minority?

ANSWER 7: A business which is at least 51 percent owned by one or more minority group members or in the case of a publically owned business, at least 51 percent of its voting stock is owned by one or more minority group members, and whose management and daily operations are controlled by one or more such individuals.

ATTACHMENT A

DCHA RFP #E18-32

Emergency Trash Collection and Disposal Services at Various DCHA Properties

QUESTION 8: Are there any additional bonus points for “Returning Citizens”?

ANSWER 8: No.

QUESTION 9: Are there any additional bonus points for “Veterans”?

ANSWER 9: No.

QUESTION 10: Are there any additional bonus points for “Disabled individuals”?

ANSWER 10: No.

QUESTION 11: Are there any additional bonus points for “Residents of the District of Columbia”?

ANSWER 11: No.

QUESTION 12: Are there any additional bonus points for “Disadvantaged individuals”?

ANSWER 12: No.

QUESTION 13: Am I correct that a District of Columbia resident who owns a responding business that is CBE certified as small, locally owned (within the District of Columbia), and locally (within the District of Columbia) operated would only be eligible for 7.5 bonus points of a potential 12.5 points?

ANSWER 13: Without knowing your CBE Certification Number, DCHA cannot calculate the 2.5 points for CERTIFIED BUSINESS ENTERPRISE PARTICIPATION.

QUESTION 14: Section B.3.1. “Wage Determination Occupation Codes” lists , for purposes of wage determination “Truck Driver Light”, this limits the size of vehicles to less than 1.5 tons, is this an error?

ANSWER 14: No, this is not an error.

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QUESTION 15: Section B.1.4 states that “DCHA trash shall not be co-mingled with any recyclable materials.” What is the contractor to do if the Contractor finds that DCHA trash is contaminated with recyclables?

ANSWER 15: DCHA Residents have an active vigorous Recycle Program. For this reason, Contractors can handle the trash with the assumption that is trash. Note: It is not an issue for recyclable materials to be included with trash. It is however, a matter of concern for trash to be in recycle containers.

QUESTION 16: When DCHA dedicated trucks are not being used on this contract, are they allowed to be used for other business without pre-approval?

ANSWER 16: As stated under Section B- Scope of Services, B.1.4 Vehicles, Routes, Collection and Transfer to District Waste Disposal Facility on page 3:

- d. Contractors dedicated trucks are not permitted, under this contract, to dump any material at the DPW transfer stations for any business or entity other than DCHA.
- e. Contractor shall provide 48-hour advance notice to the DCHA COTR to remove a dedicated truck from the DCHA pre-authorization list for Contractors use to conduct non-DCHA business.

QUESTION 17: Section B.1.4. states that “Contractor must dump trash the same day as collection”, what is the Contractor to do if the District of Columbia facilities are closed?

ANSWER 17: Contractors are to schedule and provide services to complete dumping on the days collected during regular business hours. Contractors shall factor holidays and scheduled closures in to DCHA schedules.

QUESTION 18: Section E.3.1 Section 3 refers to “30% low income individuals”, what is the definition of “low income individuals”?

ANSWER 18: A family (including single persons) whose income does not exceed 80% of the median income for the area, as determined by the Secretary, with adjustments for smaller and larger families.

ATTACHMENT A

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