



District of Columbia Housing Authority

1133 North Capitol Street, NE Washington, DC 20002-7599

202-535-1000

Tyrone Garrett, Executive Director

ADDENDUM

ADDENDUM NO. 1

ISSUE: July 18, 2018

REQUEST FOR PROPOSAL (RFP)

SOLICITATION NO.: 0027-2018 LANDLORD AND TENANT LEGAL SERVICES

All Respondents shall acknowledge receipt of this addendum, sign below and return it with your proposal. **Failure to acknowledge receipt of this addendum may be cause for rejection of your proposal.** Respondents are informed that the above named solicitation is modified as follows:

The District of Columbia Housing Authority submits its responses to all questions received related to the subject solicitation. Please reference "Attachment A" of this addendum.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED

End of Addendum No. 1

Cheryl Moore
Contracting Officer

Acknowledgement of Receipt:

Respondent: _____

Name: _____ Title: _____

ATTACHMENT A

Landlord and Tenant Legal Services DCHA RFP #0027-2018

Inquiries/Questions and Responses

QUESTION 1: Is representation of the privately managed DCHA properties included in the scope of work?

DCHA RESPONSE: Yes

QUESTION 2: Are Small Claims and Housing Condition Court cases included in the scope of work?

DCHA RESPONSE: Yes

QUESTION 1: Are the fees terms intended to be a fixed annual fee for all work included in the scope of work or is the contract intended to be based on hourly rates for all services performed under the scope of work?

DCHA RESPONSE: The fees are intended to be a fixed annual fee for standard Landlord Tenant litigation. Advice outside of the usual Landlord Tenant litigation context such as, on new laws, regulations, or modifying model documents, would be billed hourly.