



District of Columbia Housing Authority

1133 North Capitol Street, NE Washington, DC 20002-7599

202-535-1000

Tyrone Garrett, Executive Director

Addendum

Addendum No. 1

Issued: January 26, 2018

Banking Services 0008-2018

Prospective Respondents are informed that the above named solicitation is modified to clearly define two (2) areas of service for the subject solicitation.

- I. The District of Columbia Housing Authority (DCHA) hereby provides a **REVISED** Wage Determination for the subject solicitation as detailed in "Attachment A".
- II. The District of Columbia Housing Authority (DCHA) submits responses to questions received in advance of the deadline for the submission of inquiries due to the level of importance related to the subject solicitation. Please reference "Attachment B".

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED
End of Addendum No. 1

Cheryl Moore
Contracting Officer

Acknowledgement of Receipt:

Respondent: _____

Name: _____ Title: _____

ATTACHMENT A

**Addendum No. 1
Banking Services
0008-2018**

REVISED Wage Determination provided through the link below:

[WAGE DETERMINATION](#)

ATTACHMENT B

Addendum No. 1 Banking Services 0008-2018

QUESTION/RESPONSE

QUESTION #1: The RFP lacks detailed information regarding the lockbox requirements, specifically page 5 #2 Lockbox System, and page 10, B.13 Lockbox Processor. Please provide additional information regarding the DCHA lockbox, such as lockbox specifications, sample documents. Who is currently providing the lockbox services?

DCHA RESPONSE: As stated in the RFP, DCHA has three (3) separate Lock Box sub-accounts, for which the remittance addresses are shown on three sample envelopes provided in the link below:

[Sample Envelope](#)

Each sub-Account is processed through a separate Bank Account. The account number is identified by the Magnetic Ink Character Recognition (MICR) Line on the sampled statements provided in the link below:

[Sample Statement](#)

The selected bank would transmit the daily payment data electronically to DCHA as three (3) separate files –one for each sub-account. The electronic payment data would be uploaded by DCHA to its in-house software programs applying to each tenant on file.