



District of Columbia Housing Authority

1133 North Capitol Street, NE Washington, DC 20002-7599

202-535-1000

Adrienne Todman, Executive Director

ADDENDUM

ADDENDUM NO. 1

ISSUED: May 25, 2017

SOLICITATION NO.: 0026-2017
Applicant Screening Services

All respondents shall acknowledge receipt of this addendum, sign below and return with their proposal. **Failure to acknowledge receipt of this addendum may be cause for rejection of your proposal.** Respondents are informed that the above named solicitation is modified as follows:

The District of Columbia Housing Authority submits the attached responses to all questions received related to the subject solicitation. Please reference Attachment A of this addendum.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

END OF ADDENDUM NO. 1

Cheryl Moore
Contracting Officer

Acknowledgement of Receipt:

Respondent: _____

Name: _____

Title: _____

**Attachment A
0026-2017
Applicant Screening Services**

Questions & Responses

Question 1: Does this solicitation require that the contractor be on the DC Supply Schedule?

Answer 1: No.

Question 2: What were the hourly rates from the previously awarded contract?

Answer 2: The hourly rate for the previously contract was \$18 per hour.

Question 3: Please explain what is meant under section C.5 # 3 "At least one example must be a Housing Authority Client".

Answer 3: Respondents must provide an overview of relevant past performance in similar work for similar clients; at least one example must be a Housing Authority Client or similar agency.

Question 4: Is this a multi-award contract? If yes, How many awards will be given?

Answer 4: No.

Question 5: How many screenings does DCHA expect to do on a monthly basis?

Answer 5: DCHA expects 1,600 screenings per month.