



District of Columbia Housing Authority

1133 North Capitol Street, NE Washington, DC 20002-7599

202-535-1000

Adrienne Todman, Executive Director

ADDENDUM

ADDENDUM NO. 1

ISSUED: March 2, 2017

REQUEST FOR QUOTATION NO.: HRLP 24-2017
Moving Services at Highland Dwellings

All respondents shall acknowledge receipt of this addendum in their proposal. **Failure to acknowledge receipt of this addendum may be cause for rejection of your proposal.**
Respondents are informed that the above named request for quotation is modified as follows:

The District of Columbia Housing Authority has received questions in response to the subject request for quotation and is outlined in Attachment A of this addendum.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

END OF ADDENDUM NO. 1

Cheryl Moore
Contracting Officer

Acknowledgement of Receipt:

Respondent: _____

Name: _____

Title: _____

Question 1. Exhibit 1 Year 1 - Page 1 of 5 - Is the pricing on this exhibit meant to be for the first year of the contract or the pricing for all 5 years of the contract?

DCHA Response to Question 1.

Exhibit Year One Requires pricing for the first base year. Exhibit 1 Option Year page 3 of 5 pricing is for option years 2 through 5.

Question 2. Exhibit 1 Moving Services Unit Price Schedule Year One - Page 2 of 5 - Is the pricing on this exhibit meant to be for the first year of the contract or the pricing for all 5 years of the contract?

for additional services - truck - in many cases, we drive a truck to our moves, are you just looking to get the price of the truck if a truck is required for moving items? Please let me know.

DCHA Response to Question 2.

The Unit Price Schedule on page 2 of 5 is for year one. On Page 2 of 5 please list the flat rate of the truck service for year one. On Page 4 of 5 Option Year list the pricing of the truck service. If additional trucks are required then list that price as well.

Question 3. Exhibit 1 Option Year - Page 3 of 5 - Is the pricing on this exhibit meant to be for the second year of the contract or the optional 6th year of the contract?

DCHA Response to Question 3.

Exhibit 1 Option Year Page 3 of 5 is for option years 2 through 5. The contract will not exceed 5 years.

Question 4. Exhibit 1 Moving Services Unit Price Schedule Option Year - Page 4 of 5 - Is the pricing on this exhibit meant to be for the second year of the contract or the optional 6th year of the contract?

- o for additional services - truck - in many cases, we drive a truck to our moves, are you just looking to get the price of the truck if a truck is required for moving items? Please let me know.

DCHA Response to Question 4.

A4. Exhibit 1 Option Year Page 3 of 5 is for years 2 through 5. Yes, we are looking for pricing if additional trucks are required outside of the truck that is supplied with the move at the flat rate service.

Question 5. On page 1 under the paragraph titled Background, it states that services will include but not be limited to Relocation Services, storage, and the various relocation services required to support DCHA

residents during the relocation. The Price Schedule in Exhibit 1 does not include a line item for storage nor a listing of the "various relocation services" needed to support DCHA residents. How are these 2 possible service categories to be priced? Will the Price Schedule be modified to include line item pricing for these two service categories?

DCHA Response to Question 5.

Disregard the language as it speaks to storage, as storage will not be required.

Question 6. On page 4 under the paragraph titled Term of Award, it states that the contract shall be for 5 years. On the same page, under Item 1 of the paragraph titled Option to Extend the Term of the Contract it states that DCHA may extend the contract for one option year. However, under that same paragraph under Item 2(d), it states that the total duration of the contract including the exercise of any option shall not exceed 5 years. Please clarify if the base year contract is for 5 years with a possible one year option for a total contract duration of 6 years.

DCHA Response to Question 6.

The total duration of the contract will be for 5 years.

Question 7. Does DCHA intend to award multiple contracts for these services?

DCHA Response to Question 7.

Yes.

Question 8. In view of Questions 1, 2 and 3 above, will DCHA consider extending the Closing Date?

DCHA Response to Question 8.

No.