



Addendum

Addendum No. 1

Issued: September 15, 2016

Request for Proposal No. : 0016-2016

Grant Application Management Services (Authority Wide)

All respondents shall acknowledge receipt of this addendum, sign below and return it with your bid. **Failure to acknowledge receipt of this addendum may be cause for rejection of your bid.** Respondents are informed that the above named solicitation is modified as follows:

1. The District of Columbia Housing Authority has received questions in response to the subject solicitation and is outlined in "**Attachment A**" of this addendum.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED

End of Addendum No. 1

Cheryl Moore
Contracting Officer

Acknowledgement of Receipt:

Respondent: _____

Name: _____ Title: _____

**Questions/Answers
Grant Application Management Services (Authority Wide)
0016-2016**

Questions

QUESTION 1: Must I have my DC business license to submit?

DCHA RESPONSE: Yes, you should have all licenses before time of proposal submission. Contracts will not be awarded without stated DC business licensure.

QUESTION 2: I am a woman that owns the business, as well as I am of double minority. I recognize it is beneficial here, but must I have that certification completed to apply?

DCHA RESPONSE: No, Minority Women Certified Business Enterprise (M/ WBE/ CBE) is not required for proposal submission; however, also "Bonus Points" will not be awarded without stated (M/WBE/CBE) documentation.

QUESTION 3: I understand that there are certifications that are required, but are all of those mentioned on pg. 9 applicable and must be submitted with this RFP?

DCHA RESPONSE: Yes, all attachments are to be completed and submitted along with proposals.

QUESTION 4: Which data systems does DC use or prefer? What kind of info needs to be extracted?

DCHA RESPONSE: Currently the agency does not have a separate grant management tool.