



## District of Columbia Housing Authority

1133 North Capitol Street, NE Washington, DC 20002-7599

202-535-1000

Adrienne Todman, Executive Director

### ADDENDUM

**ADDENDUM NO. 1**

**ISSUED: August 11, 2016**

**SOLICITATION NO.: 0034-2016**  
**Translation Services**

All respondents shall acknowledge receipt of this addendum in their proposal. **Failure to acknowledge receipt of this addendum may be cause for rejection of your proposal.** Respondents are informed that the above named solicitation is modified as follows:

The District of Columbia Housing Authority has received questions in response to the subject solicitation and is outlined in Attachment A of this addendum.

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.**

**END OF ADDENDUM NO. 1**

\_\_\_\_\_  
Cheryl Moore  
Contracting Officer

**Acknowledgement of Receipt:**

**Respondent:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

## ATTACHMENT A

Question 1: Whether companies from Outside USA can apply for this? (like, from India or Canada)

**DCHA Response to Question 1:** No, not Advisable.

Question 2: Whether we need to come over there for meetings?

**DCHA Response to Question 2:** Yes, on an as needed basis.

Question 3: Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)

**DCHA Response to Question 3:** No, not advisable.

Question 4: Can we submit the proposals via email?

**DCHA Response to Question 4:** Yes

Question 5: What is the current volume of translation work?

**DCHA Response to Question 5:** 70 – 100 documents consisting of legal terminology and references.

Question 6: Have you worked with a translation vendor in the past?

**DCHA Response to Question 6:** Yes

Question 7: If you have worked with a past vendor are you able to provide the name and existing pricing?

**DCHA Response to Question 7:** Comprehensive Language Center and the existing pricing is not available at this time.

Question 8: Do you need the company to be registered in DC in order to be eligible to apply for the solicitation?

**DCHA Response to Question 8:** Your Company doesn't have to be registered to submit a proposal. However, you would have to be registered prior to award.