
PARKWAY OVERLOOK LIMITED PARTNERSHIP

Addendum

Addendum No. 1

Issued: March 17, 2016

OWNER'S REPRESENTATIVE SERVICES FOR PARKWAY OVERLOOK LP POLP 0002-2016

All respondents shall acknowledge receipt of this addendum, sign below and return it with your proposal. **Failure to acknowledge receipt of this addendum may be cause for rejection of your proposal.** Respondents are informed that the above named solicitation is modified as follows:

The District of Columbia Housing Authority submits its responses to all questions received related to the subject solicitation. Please reference Attachment A.

**All Other Terms and Conditions Remain Unchanged
End of Addendum No. 1**



Cheryl Moore
Contracting Officer

Acknowledgement of Receipt:

Respondent: _____

Name: _____ Title: _____

Question 1: Regarding Solicitation POLP 0002-2016 Owner's Representative Services. Please clarify if two volumes are required – Volume I Technical Proposal and Volume II Price Proposal or if one volume is required that includes both technical and price. If two volumes are required, is a section regarding fee/price required in technical proposal volume and if so, what is the difference between the section required in the technical proposal volume and the price proposal volume?

Answer 1: Yes, two sections are required in your proposal response. Section I – Technical Proposal and Section II Price Proposal they should be clearly labeled as such. Please be sure to utilize the Exhibit I – Price Proposal Form. No, you don't have to include price in the Technical Section of the proposal.

Question 2: Will DCHA require that the construction manager for the Parkway Overlook project be on-site at all times during construction? If so, will a site office be required for our personnel – i.e., trailer with portable generator?

Answer 2: The Owner's Representative will not be required to be on-site at all times. A regular on-site presence will be required as needed to complete the scope of work.

Question 3: If the answer to question 2 is affirmative, will DCHA provide the site office or does the construction manager have to include this in his cost?

Answer 3: DCHA anticipates providing an on-site office or desk for the Owner's Representative. This cost does not need to be in the respondent's cost proposal.

Question 4:

With respect to Section D.4 Insurance (v) of the solicitation, please confirm that the professional liability (errors and omissions) insurance is required for the construction manager. Usually, errors and omissions insurance is being carried by the architect and engineers of record since they are the ones designing the project and assuming the liability. The construction manager will insure that the drawings and specifications and any other directions provided by the architect and engineers of record is followed.

Answer 4:

The Owner's Representative will be required to carry Errors and Omissions Insurance.