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# HIGHLAND RESIDENTIAL LP

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## Addendum

Addendum No. 3

Issued: April 29, 2015

### Relocation Services HRLP 0002-2015

All respondents shall acknowledge receipt of this addendum, sign below and return it with your bid. **Failure to acknowledge receipt of this addendum may be cause for rejection of your bid.** Respondents are informed that the above named solicitation is modified as follows:

**REVISE:** SECTION B – SCOPE OF SERVICES AND PRICE/COSTS:  
B.1. DESCRIPTION OF SERVICES as follows:

**ADD:** 13. Up to 200 moves over a two-year period (Projected number of moves inclusive of families that may require multiple moves)

UNIT # OF BEDROOMS	PHASE					TOTAL
	B	C	D	E	F	
1	4	2	10	10	4	30
2	10	17	19	22	8	76
3	6	11	11	10	10	62
4	0	0	0	8	2	10
5	0	5	2	6	0	13
6	2	2	0	6	12	22
<b>TOTAL</b>	22	37	42	76	36	<b>199</b>

This is the maximum moves based on moving almost everyone twice in phases E and F.

**ADD:** 14. Schedule for Renovation Phases [Schedule is subject to change at sole discretion of HRLP] Moves into Phase A will beginning June 1 scheduled for completion Summer 2016 as follows:

Phase B	May 30, 2015
Phase C	July 30, 2015
Phase D	Fall 2015
Phase E	Winter 2016
Phase F	Summer 2016

**REVISE:** SECTION D: CONTRACT TERMS as follows:

**REPLACE:** D.2 TYPE OF CONTRACT

This is a cost plus fixed fee contract for the items specified in Section B, Description of Services. Contractor shall provide all specified services required by the DCHA.

**REVISE:** SECTION C INSTRUCTIONS, CONDITIONS AND NOTICE TO RESPONDENTS

C.3 CONTENT OF PROPOSALS

**REPLACE:** II. PART II: Fee Proposal

At a minimum, these sections should contain the following:

**7. Fee Proposal**

Provide a per-unit cost proposal based on moving approximately 200 families. Sample is provided as Exhibit A.

**All Other Terms and Conditions Remain Unchanged  
End of Addendum No. 3**



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Cheryl Moore  
Interim Contracting Officer

Acknowledgement of Receipt:

Respondent: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

**HIGHLAND RESIDENTIAL RELOCATION SERVICES  
FEE PROPOSALS  
Exhibit A**

<b>FIXED RELOCATION SERVICE FEE PER MOVE</b>	<b>\$</b>
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**REIMBURSABLE COSTS**

<b>MOVING SERVICES/ BEDROOM TYPE</b>	
<b>1 Bedroom</b>	<b>\$</b>
<b>2 Bedroom</b>	<b>\$</b>
<b>3 Bedroom</b>	<b>\$</b>
<b>4 Bedroom</b>	<b>\$</b>
<b>5 Bedroom</b>	<b>\$</b>
<b>6 Bedroom</b>	<b>\$</b>
<b>STORAGE FEE/ BEDROOM TYPE</b>	
<b>1 Bedroom</b>	<b>\$</b>
<b>2 Bedroom</b>	<b>\$</b>
<b>3 Bedroom</b>	<b>\$</b>
<b>4 Bedroom</b>	<b>\$</b>
<b>5 Bedroom</b>	<b>\$</b>
<b>6 Bedroom</b>	<b>\$</b>

Prepared by:  
(Print Name) \_\_\_\_\_

Name of Firm \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_