



## District of Columbia Housing Authority

1133 North Capitol Street, NE Washington, DC 20002-7599  
202-535-1000

Adrienne Todman, Executive Director

### ADDENDUM

#### ADDENDUM NO. 1

ISSUED: July 16, 2014

SOLICITATION NO.: 0046-2014  
General Legal Services

The District of Columbia Housing Authority (DCHA), hereby issues an addendum to the subject solicitation. All respondents shall acknowledge receipt of this addendum in their proposal. **Failure to acknowledge receipt of this addendum may be cause for rejection of your proposal.** Respondents are informed that the above named solicitation is modified as follows:

**SECTION A – GENERAL INSTRUCTIONS** shall include the following language:

DC Housing Enterprises (DCHE) is a non-profit subsidiary of the DCHA that is certified by the Community Development Financial Institutions (CDFI) Fund as a Community Development Entity (CDE). DCHE received a \$33 million in CY 2013 which will facilitate New Markets Tax Credit (NMTC) based investments to finance commercial developments, community facilities and mixed-use projects located in the District of Columbia that support the mission of DCHA.

**B.1 DESCRIPTION OF SERVICES** shall be amended to include the following section –

#### B.1.8 New Markets Tax Credit

- a) Compliance with CDFI Fund NMTC allocation requirements and tax credit compliance pre and post-closing;
- b) Assist with NMTC financial deal structuring and negotiation with tax credit investors, leverage lenders, developers and other CDE's. Review, negotiate and draft term sheets loan documents and other NMTC investment documents. Provide opinion and analysis on financial projections and other NMTC investment documents;
- c) Review and interpretation of NMTC regulations, sub-allocation/qualified equity investment structure. Assist with identifying best approach for post-closing asset management, compliance and program implementation.
- d) Structure appropriate exit strategy in seven (7) years for selected projects.

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.**

[www.dchousing.org](http://www.dchousing.org)

**END OF ADDENDUM NO. 1**

*Cheryl Moore*

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Cheryl Moore  
Interim Contracting Officer

**Acknowledgement of Receipt:**

**Respondent:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_