



District of Columbia Housing Authority

1133 North Capitol Street, NE Washington, DC 20002-7599
202-535-1000

Adrienne Todman, Executive Director

Addendum

Addendum No. 2

Issued: May 30, 2014

**JOB ORDER CONTRACT (JOC)
GENERAL CONSTRUCTION CONTRACTS
SOLICITATION NOS. 0009-2014, 0010-2014, 0011-2014 and 0012-2014**

All respondents shall acknowledge receipt of this addendum, sign below and return it with your bid. **Failure to acknowledge receipt of this addendum may be cause for rejection of your bid.** Respondents are informed that the above named solicitation is modified as follows:

The District of Columbia Housing Authority deletes the items as noted below:

Bid Submission Requirements, Statement of Bidders Qualifications Form, Page 19, Items 17 and 18 are to be deleted.

The District of Columbia Housing Authority also hereby submits its responses to all questions received related to the subject solicitation. Please reference Attachment A.

**All Other Terms and Conditions Remain Unchanged
End of Addendum No. 2**

Cheryl Moore
Interim Contracting Officer

Acknowledgement of Receipt:

Respondent: _____

Name: _____ Title: _____

- Question 1: Please confirm that bidders should submit one original copy of their bid package for each contract (i.e., no additional copies are required).
- Response 1: We require one original package for each JOC Solicitation number in which you are submitting a bid.
- Question 2: Are bidders required to include the “Action Plan for Section 3 Commitment” and “Estimated Project Workforce Breakdown” referenced on pages H-1–H-2 of the Section 3 Requirements at this time? If so, does the Authority have a preference regarding where in the proposal the information is included?
- Response 2: Yes you should submit your Section 3 Commitment and Estimated Project Workforce Breakdown at the time of bid submission. Make sure it’s clearly labeled as Section 3 and it can be placed with the other requested attachments.
- Question 3: The “Contractor Option to Perform Work at Other Than Authority Owned or Controlled Facilities/Locations” form (Instructions to Bidders, Section J, page J-1) directs bidders to complete the First Source Agreement in Section K if the bidder checks “Yes” to the posed question. However, in Section K, the First Source Agreement is noted as “Not Used.” Please confirm that there is no requirement for the bidder to complete a First Source Agreement at this time.
- Response 3: First Source is not applicable for this Solicitation and should not be addressed.
- Question 4: Please clarify items 17 and 18 (which reference different contract numbers/titles) on page D-3 of the Statement of Bidder’s Qualifications form.
- Response 4: Bid Submission Requirements, Statement of Bidders Qualifications, Page 19, Items 17 and 18 are to be deleted as so noted on the page above of this addendum.
- Question 5: Please confirm that the Contractor License Fee of 1% of the value of each job order should be included as part of the bidder’s coefficients and will not be permitted as a line item on estimates for individual projects.

- Response 5: You are correct in the assumption that the 1% License Fee shall be included as part of the bidder's coefficients.
- Question 6: Please confirm that the cost of hiring a Section 3 resident as a Resident Liaison, as required by the Authority for each project involving access to housing units, will be the responsibility of the contractor and should be incorporated into the contractor's coefficient.
- Response 6: You are correct in the assumption that all costs of utilizing Section 3 employees shall be included as part of the bidder's coefficients
- Question 7: Please clarify what type of projects the Authority anticipates will fall under the "Service" adjustment factor.
- Response 7: The Department of Labor (DOL) regulations indicate the wage rate to be used based upon the scope of work for each project.
- Question 8: Please clarify what type of projects the Authority anticipates will fall under the "Heavy and Highway" adjustment factor.
- Response 8: The Department of Labor (DOL) regulations indicate the wage rate to be used based upon the scope of work for each project.
- Question 9: On page F-21 of the JOC Special Conditions, Section IV.A, JOC Overview, there is a statement instructing bidders to offer four pricing Adjustments Factors. This statement is followed by a list of six circumstances, including four that incorporate the U.S. Department of Labor Service Contract wage rates with the Davis Bacon Residential/Building wage rates. The provided Bid Form then requests separate adjustment factors for each circumstance/applicable wage rate, as well as Non-Prepriced Tasks, for a total of nine adjustment factors. Please confirm that the adjustment factors outlined on the Bid Form take precedence and reflect the coefficients required for each contract.
- Response 9: The adjustment factors are only for basis of award calculations not applied to each individual factor.
- Question 10: When ordering work for individual job orders, will the Authority identify which wage rate will be in effect in the RFP?

Response 10: Yes, a wage rate will be provided with each project and that factor will be applicable in the Progen proposal.

Question 11: On page F-51 of the JOC Special Conditions, Section IX.A, Payments to Contractor, there is a statement that indicates, "Payments will normally be made within forty-five (45) days following receipt by the Authority...of a complete and accurate Application for Payment from the Contractor." This is in conflict with the HUD-5370 General Conditions; page D-9, Section 27, which states, "The PHA shall make progress payments approximately every 30 days as the work proceeds, on estimates of work accomplished which meets the standards of quality established under the contract, as approved by the Contracting Officer." Please clarify the timeline for payments.

Response 11: The timeline for payments will be 45 days or less.

Question 12: If we want to bid all 4 contracts, will we need a separate proposal for each contract? I understand that a separate bid bond is required for each, but are separate proposals also required?

Response 12: Yes if you want to bid all four contracts you need to submit a separate proposal and bid bond for each one and they should be clearly labeled as such.