

## **RESOLUTION 21-01**

### **TO AUTHORIZE THE EXECUTION OF A CONTRACT MODIFICATION FOR ELEVATOR PREVENTIVE MAINTENANCE AND REPAIR SERVICES**

WHEREAS, the District of Columbia Housing Authority (DCHA) requires necessary labor, materials, supplies, equipment and supervision for Elevator Preventive Maintenance and Repair Services at DCHA properties to maintain uninterrupted services; and

WHEREAS, on December 13, 2017, the Board of Commissioners approved DCHA Resolution 17-28 to award a contract to Collins Elevator, Inc. to furnish all necessary labor, materials, supplies, equipment and supervision to provide Elevator Preventive Maintenance and Repair Services at DCHA properties subject to the availability of funds; and

WHEREAS, the contract was executed on January 18, 2018 and was due to expire on January 18, 2021; and

WHEREAS, a Contract Modification was executed on December 23, 2020 that is due to expire on February 28, 2021; and

WHEREAS, COVID-19 has delayed PMO - Mechanical Operations ability to complete the necessary due diligence and procurement planning required to initiate a new solicitation for Elevator Preventive Maintenance Services; and

WHEREAS, a Contract Modification is necessary to extend the term of the contract and add funding to maintain uninterrupted Elevator Preventive Maintenance and Repair Services at DCHA Headquarters and Managed Properties to allow adequate time to complete a new solicitation and contract award.

WHEREAS, DCHA requests an extension to February 28, 2022 to provide additional time to complete the competitive procurement process for these services.

RESOLUTION 21-01

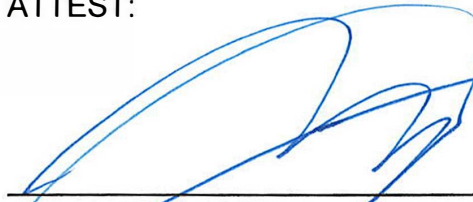
TO AUTHORIZE THE EXECUTION  
OF A CONTRACT MODIFICATION  
FOR ELEVATOR PREVENTIVE  
MAINTENANCE AND  
REPAIRS SERVICES

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the District of Columbia Housing Authority hereby authorizes the Executive Director to execute a contract modification with Collins Elevator, Inc. for a period of one year to February 28, 2022 in the amount of Four Hundred Thirteen Thousand One Hundred Eighty-Six Dollars (\$413, 186..00) for Elevator Preventive Maintenance and Repair Services, subject to the availability of funding.

ADOPTED by the Board of Commissioners and signed in authentication of its passage the 10th day of February 2021.

ATTEST:

APPROVED:



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Tyrone Garrett  
Executive Director/Secretary

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Neil Albert  
Chairman

APPROVED FOR FORM AND LEGAL SUFFICIENCY:



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Gregory T. Mays  
Senior Vice-President/General Counsel

CERTIFICATION OF FUNDS TO RESOLUTION 21-01

TO AUTHORIZE THE EXECUTION  
OF A CONTRACT MODIFICATION  
FOR ELEVATOR PREVENTIVE  
MAINTENANCE AND REPAIRS SERVICES

District of Columbia Housing Authority  
Certification of Funds Available

Funding Request

Contract Modification with Collins Elevator Service, Inc. for Elevator Preventive Maintenance and Repair Services for a period of one year, in the total aggregate amount of Four Hundred Thirteen Thousand One Hundred Eighty-Six Dollars (\$413,186.00)

Funding Source	Amount
<u>Operating – 4430-17-000</u>	<u>\$413,186.00</u>
<u>Capital</u>	<u>\$</u>

IF APPLICABLE-	AMOUNT OF PREVIOUS CONTRACT
	<u>\$ 1,138,030.00</u>
	AMOUNT EXPENDED THROUGH 12/23/2020
	<u>\$1,126,873.42</u>

CERTIFICATION

DATE

*John H. Sarah*

02/10/2021

John H. Sarah  
Vice President  
Chief Financial Officer